

Dear Colleagues:

I am Lannette M. Richardson, a 2L student at Southern University Law Center (SULC). It has been a pleasure to serve as the American Bar Association (ABA) - Law Student Division, Vice Chair. It is now my humble request that you support me by giving me your vote of confidence to serve as your 2021 - 2022, Chair. As I reflect on this past year, I see strength, power, compassion and resilience in each of us as Lawyer Leaders. I am proud of the way in which we rose to the occasion, we lifted our voices and the voices of those that could not lift their own. I am confident that when historians write about 2020, they will have no choice, but to write about how our generation triumphed in the face of adversity. We were triumphant, but we can do more.

2021 has already proven to be one for the history books. We will need to continue on our path of resilience, compassion and strength to assist one another on our legal journeys. As Chair, I will work to lead our division in its execution of its mission and goals by being accessible to each of you and being a champion of change. My leadership experience is extensive and has taught me how to be collaborative, intentional, bold, and agile, while leading with integrity.

Presently, I work as a Chief Financial and Operating Officer for an environmentally conscious, civil engineering, and construction management company that is committed to advancing underestimated and disadvantaged individuals. It operates as a 100% employee owned, targeted small business, and is proudly Afro - Latinx, Black Womyn and LGBTQ owned.

I have a demonstrated record of leadership. I serve as the National Director of Programming and Events for the National Black Law Students Association. I am the Treasurer for the National Institute of Community Enlightenment. I have been a national board member and Chairwoman for my sorority, and I now serve as my local alumnae association's Treasurer. At the local level, I am the Assistant Secretary of the Baton Rouge charter of the NAACP and a member of its Social Justice and Legislative Aide Committees. My other memberships include: Junior League, the National Alliance on Mental Illness, SULC's Diversity Committee, SULC's Board of Student Advisors, the Trial Advocacy Board and Women in Law. Finally, I am a Louisiana Legislative Black Caucus fellow. My bar association affiliations include: The National Bar Association, Hispanic National Bar Association, the Louis A. Martinet Society and the Baton Rouge Bar Association. In September, my piece entitled, " The COVID-19 pandemic: The mythical equalizer for inequality in society was featured in the ABA's Before the Bar Blog. Please feel free to read the article to learn more about my perspective.

Thank you again for affording me the opportunity to serve as your Vice Chair. I respectfully and humbly request your continued support and vote of confidence to serve as your **2021 - 2022, National Chair.**

Respectfully,



Ms. Lannette M. Richardson

Lannette Richardson

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ABA - LSD, Chair

Summary

Dynamic, energetic, and highly-analytical professional with 20+ years of experience in developing strategic direction, partnerships, and solutions for vision and mission-driven; business development, increasing revenue growth by improving processes across diverse, competitive industries.

Qualifications Summary

- Skilled in facilitating organizational change management, personnel management, troubleshooting, planning budgets, organizational strategy, devising financial planning policies and providing guidance on fiscal operations including expense management, productivity, accounting, and industry trends.
- Proven work record in developing marketing strategies, financial management of operating budget, forecasting, preparing a-hoc financial reports / month-end close reports / balance sheets and cash flow charts. Adept in reconciling financial variances, monitoring expenditures, leading teams, providing training workshops, and overseeing investment procedures.
- Possess strong interpersonal and negotiations skills with ability to establish lasting vendor relationships / stakeholders and executive personals.

Education

J.D. - Southern University Law Center, Baton Rouge, LA (Expected: 2023)

M.S. Accounting (Emphasis: Auditing and Financial Reports) - Liberty University, VA (Expected: 2022)

M.B.A. (Emphasis: Hospitality: Gaming Management) - Alcorn State University, Natchez, MS

B.A. Spanish - Loyola Marymount University, Los Angeles, CA

Career Experience

Southern University Law Center (SULC), Baton Rouge, LA

2020-present

Program Analyst, Department of Human Services - Vulnerable Communities & Peoples Initiative (VCPI)

Optimize business operations and analyze organization processes with the aim of increasing productivity and maximizing efficiency. Analyze and understand the long-term goals of the organization. Oversee large-scale operations and analysis, reporting directly to the Chancellor of SULC and its Special Counsel.

- Responsible for case management, intake and referrals
- Research development
- Billing and program monitoring, reporting, and tracking.
- Provide positive influencing, advocacy and direct services on behalf of the VCPI participants - vulnerable communities - communities of color
- Identify culturally aware, programming and services, to meet the needs of vulnerable communities and program participants.
- Dedicated implementation of diversity, equity, and inclusion in all programming and services.

Family Road of Greater Baton Rouge, Baton Rouge, LA
Director of Finance and Operation

2019 - 2020

Oversaw the management and maintenance of all office systems and facilities. Developed marketing strategies and innovative business development ideas including branding/public relations and communications. Steered risk assessment and emergency planning policies and procedures. Prepared month-end close reports and performed all balance sheet reconciliations (bank accounts, investments, prepaid, deposits, accruals, and depreciation). Negotiated, prepared, and monitored all contracts with vendors / consultants to ensure mutual consent on specific deals.

- Identified new revenue opportunities in existing potential markets through extensive research in the field for business expansion.
- Assimilated final review and approval on all grant budgets / fiscal reports to avoid any discrepancy.
- Led the process of annual budget development; monitored expenditures, variances, and proactively restructured income and expense forecasts.
- Consistent program evaluation, including updating of company policies that promote diversity, equity, and inclusion of all team and community members.
- Produced cash flow charts to ensure cash flow needs according to the investment policy.
- Prepared monthly and ad hoc financial reports for the Executive Director and the Board of Director.
- Ensured adherence to state, federal, and local laws.

Z's Casinos, Greater Denver Area, Colorado
Revenue Auditor

2017 - 2019

Managed accounting and financial operations / reporting of all generated revenue from total five properties (three casinos/financial institutions, one hotel, and a convenience store): billing and food and beverage department. Starbucks, all casino games, and vending machines. Followed state / federal laws to finalize tax filing and reporting.

- Reviewed and prepared forecasts, budgets, and profit planning to avoid any risk or fraudulent activity;
- Analyzed and reconciled financial variances by developing financial and internal policies for prospective ventures, executive decision-making, and organizational efficiency.
- Provided leadership, coaching, and professional development to employees and leadership
- Implemented state mandated Internal Controls Minimum Procedures (ICMP) to diagnose network communication issues. Ensured adherence to state, federal, and local laws.

Pinnacle Entertainment Ameristar Casino, and Resort, Greater Denver Area, Colorado
Assistant Floor Supervisor

2015 - 2019

Supervised all table games, ceasing any dubious activity, ensuring payouts are made, resolving customer disputes, monitoring accounting systems, budgeting, and financial reporting. Possessed advance knowledge on several carnival games like blackjack and roulette.

- Monitored game operations to guard house rules are being followed as per state, federal, and local laws

*Worked with Tropicana Entertainment from 2012-2014

Seneca Center (Mental Health Treatment Facility), San Francisco General Hospital, San Francisco
Associate Manager

2008 - 2012

Prepared staffing levels of the daily schedule to ensure efficiency through operations. Maintained and enforced compliance with local, state, and federal laws. Ensured residents gain access to required psychiatric, medical, social, financial, and other appropriate services.

- Provided committed and consistent counsel, leadership, coaching, and case management services to ensure the successful transition of clients and their families to community-based resources.
- Developed and led leadership team